

Co-operation between FIDE and the local organisers at the Chess Olympiads concerning the chess competition

1. The Central Administration Panel (CAP)

The Central Administration Panel shall be appointed by FIDE. The task of the Olympiad Pairings Committee will be taken over and extended by the Central Administration Panel (CAP).

1.1 Members of the Central Administration Panel (CAP)

The Central Administration Panel (CAP) consists of five members:

- the Chief Arbiter of the Olympiad, being the chairman
- four members.

If necessary, additional a programmer can be included to take care of the software and to adjust the software according to the local requirements or to internet transmission.

All the members of Central Administration Panel (CAP) shall be experienced in the field of electronic data processing and have to assure a backup function as each member shall be able to take over the work of any other member in case of technical or personal failure.

Although the pairings shall be calculated with the help of a computer program, at least three of the members of Central Administration Panel (CAP) must be able to check and/or produce the pairings manually.

1.2 General task description

In principle the Chief Arbiter has to approve any output of the Central Administration Panel (CAP), but may delegate the responsibility for certain tasks to a member of the panel.

Central Administration Panel (CAP) shall be responsible for processing of the data of

- players
- teams
- general team composition (fixed board order)
- individual pairings
- pairings (team and individual)
- results (team and individual)
- title results
- evaluation of team/individual ranking and awards
- rating report.

The Central Administration Panel (CAP) has to

- establish and check the list of "Fixed Board Order"
- produce team pairings of each round
- receive team compositions for each round and establish the list of individual pairings and the "Matchreports"
- evaluate the matchreports for keeping the team's and individual scores
- save the matchreports
- prepare result lists for teams and individuals
- prepare the ranking lists for bulletin, press and internet

- deliver all necessary data to press officer and to internet administrator.

1.3 Technical equipment

The technical equipment of Central Administration Panel (CAP) shall consist of:

- a lockable room to be used as office for the panel
- telephone to be used for local calls only
- internet access in the office with minimum two connections
- two computers provided by the local organizer
- a computer program checked and accepted by FIDE Technical Commission and officially endorsed by FIDE for this task
- black/white laser printer, including refills of toner
- a copy machine, including refills of toner
- sufficient paper for printer and copy machine
- local mobile phones for all members, provided by the organiser; the capability of these mobile phones shall be limited to local calls (prepaid mobile phones).

1.4 Necessary input from the organiser to the Central Administration Panel (CAP)

1.4.1 Information about all arriving teams

The organiser has to collect all the necessary information about arriving teams and names of team members and to forward the information to the Central Administration Panel (CAP) as soon as possible, latest at midnight of the day before the first round.

These information are:

- name of the team captain
- name of all players arrived
- fixed board order, if available.

Teams arriving so late that the deadline is missed, may not be paired correctly for the first round. They may be paired against each other and will be paired correctly for the second round.

Teams arriving after start of the first round will be paired for the round following the day of arrival.

1.4.2 Information about the "Fixed Board Order" of the teams

If not given upon arrival the captains have the possibility to present the "Fixed Board Order" at the captain's meeting in the morning of the day of round one directly to the Central Administration Panel (CAP).

1.4.3 Information about the team composition of each team at each round

Central Administration Panel (CAP) will provide all participating teams with forms to deliver the team composition for each round.

- (a) The team composition for the first round has to be given directly to the Central Administration Panel (CAP) at the time specified by the Chief Arbiter for delivering.
- (b) The team composition for the following rounds has to be given to an arbiter at the time and the place specified by the Chief Arbiter for delivering.
- (c) The local organiser has to collect the team compositions from the arbiters and to deliver these papers to the Central Administration Panel (CAP).

1.5 Output of the Central Administration Panel (CAP)

- teams and team compositions
- team pairings
- individual pairings
- match report forms
- team results and individual results

- ranking of the teams
- medal winners and winners of board prizes
- statistics about the tournament
- norm reports for the players.

1.5.1 All information are prepared as soon as the relevant data are available for the Central Administration Panel (CAP)

1.5.2 In principle the Chief Arbiter of the Olympiad is responsible for delivering of any information data. He may give this responsibility to one or more of the members of Central Administration Panel (CAP).

1.5.3 The local organiser has to fulfil the tasks of the press officer and the internet administrator. It must be clear that the official data about the tournament are prepared by the Central Administration Panel (CAP). Therefore it must be avoided to distribute data of different content.

2. The team of the local organiser

The local organiser has to set up a team capable to fulfil the task described in art. 1.4 to provide the proper information for the Central Administration Panel (CAP). Planing to set up this team has to take in consideration many local conditions, as

- situation of the lodging venues for players and arbiters
- local traffic situation
- status of available local information facilities
- availability of supporting manpower.

Therefore details of the local organisation cannot be described in advance independently from these influences. It is up to the organiser to prepare in cooperation with the Chief Arbiter an organisation which fulfils the described requirements as much as possible.

However, the planned organisation shall be checked and approved by the Chief Arbiter of the Olympiad and FIDE Technical Commission in due time before start of the Olympiad.

Requirements for data processing in Olympiad Turin 2006

1. Entries and arrival of participating federations

- 1.1 a copy of all the entry forms has to be sent by the organisers to Chief Arbiter by e-mail and he will forward it to the members of Central Administration Panel (CAP) by e-mail, as well as any change in a team composition
- 1.2 before the arrival of the teams Central Administration Panel (CAP) will produce a form "Fixed Board Order" containing all the information given in advance, as updated as possible,
- 1.3 on arrival in Olympic Village the team captain has to check the "Fixed Board Order"; he may change team composition and/or board order and finally he has to sign the form; after that signature any change is allowed until the team compositions are published only with approval by the Chief Arbiter
- 1.4 only after the form "Fixed Board Order" is signed he will get room keys for his team
- 1.5 The signed forms are forwarded to Central Administration Panel (CAP)

2. Time schedule and equipment for Central Administration Panel (CAP)

The members of Central Administration Panel (CAP) shall arrive three days before start of the Olympiad. Two days before start of the Olympiad the technical equipment will be checked by the Central Administration Panel (CAP).

Technical equipment for Central Administration Panel (CAP):

- a lockable room to be used as office
- telephone to be used for local calls only
- internet access in the office with minimum two connections
- two computers provided by the local organizer
- black/white laser printer, including refills of toner
- a copy machine, including refills of toner
- sufficient paper for printer and copy machine

3. Data processing during the Olympiad

- 3.1 at the time fixed by the Chief Arbiter the team captains have to deliver their team compositions in written, using the form "Team Composition" prepared by the Central Administration Panel (CAP)
- 3.2 there should be four arbiters to collect the Team Composition forms and to forward it to the Central Administration Panel (CAP) immediately
- 3.3 Central Administration Panel (CAP) will check the given data and establish the individual pairings to be forwarded to the teams
- 3.4 when a round is finished the team pairings for the next round are made by Central Administration Panel (CAP) and forwarded to the teams together with the results of the round

If possible this data processing should be done via internet with a central computer in the office of Central Administration Panel (CAP) and four terminals in the Olympic Village.

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